



SisterLove, Inc.

P.O. Box 10558 • Atlanta, Georgia 30310 • 404-505-7777

Bilingual Research Coordinator

About SisterLove

Headquartered in Atlanta, GA, and with offices in South Africa, SisterLove, Inc.'s (SLI) mission is to eradicate the impact of HIV and sexual and reproductive oppression upon all women, their families, and communities locally and internationally. Established in 1989, SLI was the first organization in the US South to explicitly focus on the needs of Black women living with HIV (WLHIV) and other communities disproportionately impacted and least recognized in direct services, research, and advocacy in the HIV epidemic. SLI utilizes an interdisciplinary human rights, harm reduction, and Reproductive Justice (RJ) approach to its direct services (testing, counseling, sexuality education), community mobilization and support among WLHIV, its Policy and Advocacy Program (PAP), and research program.

Position

SisterLove, Inc. is seeking a full-time Bilingual Research Coordinator to assist with our People-Based Community Research Program (PBCR). The PBCR Program works in conjunction with partners throughout the local community to conduct research that is dedicated to those most impacted by SRJ issues reproductive health disparities including HIV/STIs and access to comprehensive sexual and reproductive health services. Specific projects within this program include the Georgia Access to Medication Abortion that SisterLove leads, along with an Ending the HIV Epidemic project in collaboration with Emory University. In this position, the Research Coordinator will work on a team, and be responsible for supporting multiple research projects. Main duties include communication with key stakeholders and research partners, act as a community organizer, facilitation of qualitative and quantitative data collection and analysis, as well as contribute to research dissemination efforts to community and scientific audiences. This position will report to the Research Program Manager.

Duties and responsibilities

Coordination of Research Projects

- Communicate with research partners and team to oversee completion of study activities per protocol.
- Act as lead community organizer through trainings and meetings with community members
- Implement study implements in compliance with appropriate rules and regulations
- Assist with scientific literature reviews
- Assist and coordinate quantitative and qualitative data collection/analysis such as surveys or focus groups
- Maintain documentation as needed for each project
- Facilitation of qualitative and quantitative data collection and analysis

Administrative

- Collaborates with research team to prepare results and may co-author scientific papers for presentation and publication and disseminates information via seminars, lectures, etc.



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- Acts as liaison between sponsoring agencies, collaborating organizations and/or other research and/or educational institutions.
- Collaborate with Research Program Manager to implement language justice recommendations to programs at SisterLove
- Performs other duties as assigned.

Qualifications

- Successful completion of a bachelor's or higher degree in a major such as social or health science, or related, from an accredited college or university; OR appropriate combination of education and experience and 3 years' research study in sexual and reproductive health or other relevant experience required
- Previous experience in community organizing
- Experience in reproductive justice is a plus
- Strong interpersonal and written and verbal communication skills
- Ability to work independently and with a team on multiple projects at once
- Fluency in written and verbal **Spanish** required

This is a full-time position based in Atlanta, Georgia, with an anticipated start date in July 2020. Salary for this position is \$40,000. SisterLove offers paid time off and health benefits to all full-time employees. Due to COVID-19 restrictions, this position may start remotely until we can work at the Atlanta office.

Interested applicants should submit a resume, cover letter, short writing sample demonstrating prior research experience, along with a paragraph in Spanish highlighting relevant reproductive health and justice experience to **hr@sisterlove.org** with subject line "Research Coordinator: First and Last Name." No phone calls or email inquiries, please. We look forward to hearing from you!

Website: www.sisterlove.org | Phone: 404-254-4734