

Bilingual Research Coordinator

ABOUT SISTERLOVE

Headquartered in Atlanta, GA, and with offices in South Africa, SisterLove, Inc.'s (SLI) mission is to eradicate the impact of HIV and sexual and reproductive oppression upon all women, their families, and communities locally and internationally. Established in 1989, SLI was the first organization in the US South to explicitly focus on the needs of Black Women Living with HIV (WLHIV) and other communities disproportionately impacted and least recognized in direct services, research, and advocacy in the HIV epidemic. SLI utilizes an interdisciplinary human rights, harm reduction, and Reproductive Justice (RJ) approach to its direct services (testing, counseling, sexuality education), community mobilization and support among WLHIV, its Policy and Advocacy Program (PAP), and research program.

POSITION

SisterLove, Inc. is seeking a full-time Bilingual Research Coordinator to assist with our Community Based Research Program (CBRP). The CBRP Program works in conjunction with partners throughout the local community to conduct research that is dedicated to those most impacted by SRJ issues reproductive health disparities including HIV/STIs and access to comprehensive sexual and reproductive health services. Main duties include communication with key stakeholders and research partners, act as a community organizer, facilitation of qualitative and quantitative data collection and analysis, as well as contribute to research dissemination efforts to community and scientific audiences. This position will report to the Research Program Manager.

DUTIES AND RESPONSIBILITIES

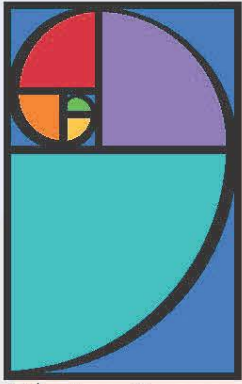
Coordination of Research Projects

- Communicates with research partners and team to oversee completion of study activities per protocol.
- Acts as lead community organizer through trainings and meetings with community members.
- Implements study implements in compliance with appropriate rules and regulations.
- Assists with scientific literature reviews.
- Assists and coordinates quantitative and qualitative data collection/analysis such as surveys or focus groups.
- Maintains documentation as needed for each project.
- Facilitations of qualitative and quantitative data collection and analysis.

Administrative

- Collaborates with research team to prepare results and may co-author scientific papers for presentation and publication and disseminates information via seminars, lectures, etc.
- Acts as liaison between sponsoring agencies, collaborating organizations and/or other research and/or educational institutions.
- Collaborate with Research Program Manager to implement language justice recommendations to programs at SisterLove.
- Performs other duties as assigned.

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SisterLove

QUALIFICATIONS

Required:

- Bachelor's or Higher degree in public health or related degree
- Three (3) years of experience in Research study in sexual and reproductive health or other relevant experience
- Fluency in written and verbal Spanish required

Preferred:

- Previous experience in community organizing
- Experience in reproductive justice is a plus
- Ability to intersect issues and provide analysis – including social, economic, and health
- Experience with SisterLove's target populations, people of color and affected communities
- Possesses a deep knowledge and experience with HIV issues and history of the Reproductive Justice movement
- Demonstrates commitment to human rights, social justice, and gender equality
- Grant writing experience

Skills/Knowledge/Abilities:

- Superior oral and written communication skills
- Computer literacy, proficiency in Microsoft Office Suite
- Great interpersonal skills
- Compassionate, empathetic
- Effective time management
- Dynamic public speaker

This is a full-time position based in Atlanta, Georgia, with an anticipated start date in April 2021. Salary for this position is \$40,000. SisterLove offers paid time off and health benefits to all full-time employees. Due to COVID-19 restrictions, this position may start remotely until we can work at the Atlanta office.

Interested applicants should submit a resume, short writing sample demonstrating prior research experience, along with a paragraph in Spanish highlighting relevant reproductive health and justice experience to ***hr@sisterlove.org*** with subject line "Research Coordinator: First and Last Name." No phone calls or email inquiries, please. We look forward to hearing from you!

Website: www.sisterlove.org | Phone: 404-254-4734

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